

* The Japanese version is the authoritative version, and this English translation is intended for reference purposes only. Should any discrepancies or doubts arise between the two versions, the Japanese version will prevail.

Regulations for Special Audit Students of Tokyo University of Foreign Studies

(April 1, 1994
Established:)

Amended : April 1, 2000 December 18, 2002
December 28, 2004: Regulation No. 250 March 31, 2009: Regulation No. 63
March 27, 2012: Regulation No. 10 March 24, 2015: Regulation No. 49
March 19, 2019: Regulation No. 42

Article 1 Purpose

These Regulations provide for necessary matters relating to special audit students in accordance with Article 50, paragraph 2 of the University Regulations of Tokyo University of Foreign Studies (established on April 1, 1977; hereinafter referred to as the “University Regulations”) and Article 40, paragraph 2 of the Graduate School Regulations of Tokyo University of Foreign Studies (established on April 30, 1992; hereinafter referred to as the “Graduate School Regulations”).

Article 2 Admission Date

The admission of special audit students shall be at the beginning of the Spring or Fall Quarter. However, this shall not apply in exceptional circumstances as determined by the President.

Article 3 Admission Requirements

Persons eligible to be admitted as special audit students shall be students of other universities, etc. that have concluded an inter-university exchange agreement with the University who have been recommended by the universities, etc. to which the students belong through consultation between the University and such other universities.

Article 4 Application for Admission

Any person applying for admission as a special audit student shall submit to the President an application form along with the letter of recommendation issued by the university to which he/she belongs and the required documents.

Article 5 Acceptance of Successful Applicants

The acceptance of the applicants under the preceding article shall be decided by the President through deliberation by the Faculty Council of the School of Language and Culture Studies, the School of International and Area Studies, or the School of Japan Studies (hereinafter referred to as the “Undergraduate School(s)”) or the Faculty Council of the Graduate School of Global Studies.

Article 6 Acceptance Period

The acceptance period shall be within the academic year of admission.

Article 7 Awarding of credits

- 1 When a special auditing student intends to obtain the approval of credits for the course he/she audited, he/she shall take an examination for such course.
- 2 The prescribed credits shall be awarded to students who have passed the examination prescribed in the preceding paragraph.

Article 8 Certificate of Credits Earned

The Dean of the Undergraduate School or the Dean of the Graduate School of Global Studies may issue a certificate of credits earned to a special audit student who has acquired credits pursuant to paragraph 2 of the preceding article upon his/her request.

Article 9 Tuition Fees, Admission Fee, and Examination Fee

- 1 The amount of the tuition fees, admission fee, and examination fee for special audit students shall be prescribed separately.
- 2 Tuition fees, admission fee, and examination fee that have already been paid shall not be refunded.

Article 10 Rules to be Applied Mutatis Mutandis

In addition to the matters prescribed in these Regulations, the University Regulations and the Graduate School Regulations shall apply mutatis mutandis to necessary matters relating to special audit students.

Article 11 Miscellaneous Provisions

In addition to the matters prescribed in these Regulations, necessary matters relating to special audit students shall be prescribed separately.